# SKKU Academic Transcript Guide

## ■ SKKU Credit

1 SKKU credit requires students to fulfil 1 study hour per a week. In case of 3 SKKU credit course, students should complete 48 hours of study during one semester considering 16 weeks makes one semester at SKKU.

* Credit Transfer: SKKU is not responsible for transferring credits to their home university. It is supposed to be up to students' home university, while SKKU only provides information on grading and academic policy.

## ■ Grading System

The university uses a letter grading system A, B, C, D and F. A Grade Point Average is also calculated on the transcript based on the grade values described below.

| Letter Grade | Grade Point Value | Numerical Scale of Marks (%) |
|:---:|:---:|:---:|
| A+ | 4.5 | 95 - 100 |
| A | 4.0 | 90 - 94 |
| B+ | 3.5 | 85 - 89 |
| B | 3.0 | 80 - 84 |
| C+ | 2.5 | 75 - 79 |
| C | 2.0 | 70 - 74 |
| D+ | 1.5 | 65 - 70 |
| D | 1.0 | 60 - 64 |
| F | 0.0 | 0 - 59 |
| P | Pass | |
| W* | Withdrawal | |
| I* | Incomplete | |

* [I] is only a temporary grade which may appear on transcripts issued between 1 and 31 January and between 1 and 31 July.
* [W] does not imply a student failed the course, but quitted attending within the first four weeks of the semester.

### Academic Affairs Office
### Sungkyunkwan University