1. Real-time Lecture App, WebEx, Introduction and Preparation

성균관대학교
SUNG KYUN KWAN UNIVERSITY(SKKU)

The Cisco WebEx – Real-time lecture platform is accessible anytime anywhere
Bidirectional communication between professors - students
Available in many devices such as PC and laptop (program / web version), smartphone and tablet (iOS, Android), etc.

Notes

❶ You must download the i-Campus mobile app to receive push messages for real-time lecture access information
(▶ 🅐 Search for Learning X Student (for Students) ➡ 🔗 Download and login)
❷ You must check for real-time lecture access information postings announced in Notices on the i-Campus
※ Please refer to i-Campus push alerts, notices, and test messages sent by professors for details, such as the real-time lecture schedule!

Real–time lecture participation process

Step 1. Check for meeting information push messages or notices
Step 2. Check for the meeting number (9 numerical digits)
Step 3. Start and attend WebEx Meetings before the lecture starting time

Preparations

❶ For PCs and laptops, install a webcam or check if yours works properly.
❷ Check if audio and video input and output are working properly.
❸ Access in the environment where the internet connection is smooth to prevent getting disconnected.
❹ When accessing using a laptop, tablet, or smartphone, check the battery life or power source.
❺ Earphones or headsets are recommended instead of speakers to prevent the howling phenomenon.
❻ Turn the Microphone OFF before participating in the lecture.
   Check for 🔴 (If you speak with the microphone ON, the screen will be switched to you.)
❼ The Content sharing button 🔲 should not be used unless requested by the professor

2. WebEx Installation and Lectures

성균관대학교
SUNGKYUNKWAN UNIVERSITY(SKKU)

PC Version(Windows, Mac) https://www.webex.com/downloads.html Download and install "Webex Meetings"

❶ Click Use as a guest

Webex Meetings에 로그인

이메일 주소

다음

손님으로 사용

❷ Enter Name_student number (Mandatory) and email address
➜ Continue as a guest

GildongHong_2020000000

webex@g.skku.edu

손님으로 계속

❸ Enter the professor meeting number in the meeting information

홍길동_2020000000
webex@g.skku.edu

로그인

미팅 참여하기 ⊙

미팅 정보 입력
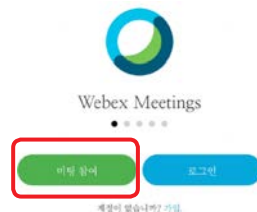
❹ Microphone OFF, Video ON
➜ Participate in the meeting

GEDT015-01 문제해결과 알고리즘 3주차

Mobile Version(Android, iOS) Search for Cisco Webex Meetings and install

❶ Search and install Cisco Webex Meetings

❷ Click Participate in Meeting button

Webex Meetings

미팅 참여   로그인

계정이 없습니까? 가입

❸ Enter Name_student number (Mandatory) and email address
➜ Participate

< 미팅에 참여   참여

Meeting Number

개인 용도 초대받 경우,
URL을 설치할 수 있습니다.
company.webex.com/meet/username

GildongHong_2020000000

webex@g.skku.edu

❹ Microphone OFF, Video ON
➜ Participate in the meeting

참여할 준비가 되었습니까?

참여

3. Access Screen and Functions (1/2)

성균관대학교 SUNGKYUNKWAN UNIVERSITY(SKKU)
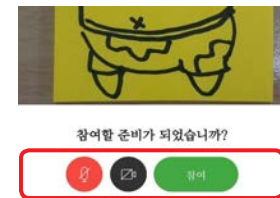
▣ **The screen will be simplified on the Initial Access Screen – PC – Tablet – Smartphone**

PC

❶ Meeting Information
❷ Screen Display Change
❸ Button Bar

Tablet

Smartphone

---
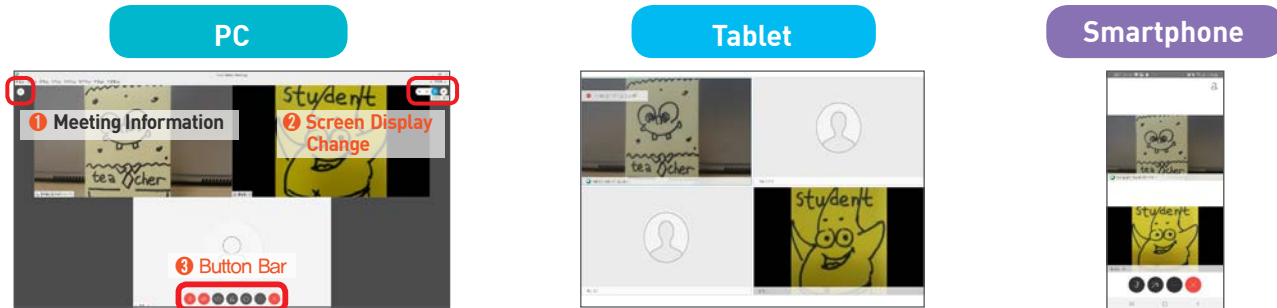
❶ Meeting Information

- Basic information such as the name of the lecture and meeting number

GEDT015-01 문제해결과 알고리즘 3 주차

호스트: 정보통신팀교수자

미팅 번호:
578 122 287

비디오 주소:
578122287@skku-ict.webex.com

오디오 연결:
South Korea Toll + 82-26-465-0272
United States Toll + 1-650-215-5227

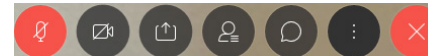글로벌 발신 번호 모두 보기

액세스 코드:
578 122 287

참석자 ID:
07

---

❷ Screen Display Change (PC)

①　②　③　④

1) Watch video of the current speaker

2) Current speaker and thumbnail video

3) View grid

4) View flowing list (full screen)

---

❸ Button Bar

Audio and video ON (black) / OFF (red)

Share content (screen / documents / app / YouTube / Whiteboard)

Check for participants

Chat

Additional options

End meeting

* Sharable contents on Tablet and Smartphone

- Screen sharing
- Whiteboard
- Files with file name extensions of pptx, pdf, and txt from cloud
- Photo sharing
▶ Video sharing (sound included) is currently only available in PC version

3. Access Screen and Functions (2/2)

성균관대학교
SUNGKYUNKWAN UNIVERSITY(SKKU)

📤 Share content (for PC, screen / documents / app / YouTube / Whiteboard)
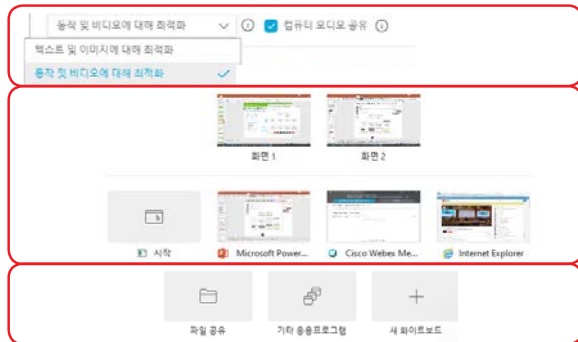
Display the highest resolution for shared content
Better frame speed (lowering resolution)
Allow computer audio (YouTube, etc.)

📁 File sharing: Sharing documents, video files, etc.
📑 Other applications: Sharing desktop app screen
➕ New whiteboard: Able to save the content using
　　the writing function

* Example of shared screen (web browser sharing)

👥 Check for participants
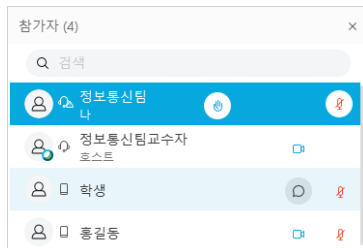
Raising hand button.
An alert window is
sent to the professor
when clicked

Chat button.
Chatting with an
individual user

ⓘ Additional options

Write a simple memo and
save during the lecture

Participate in quiz during
the lecture
Participate in a quiz created
by the professor